



Canberra High School
—ESTABLISHED 1938—

YEAR 10 END OF YEAR INFORMATION 2017

Dear Parents/Carers,

The end of the school year is quickly approaching and there are many things that will be happening during fourth term. Firstly, as a reminder that all students are **expected to be at school until Friday 1st December** in order to meet attendance requirements for the ACT Year 10 Certificate. Classes will still be operating and students are expected to be in classes. A reminder that the awarding of a Year 10 Certificate is based on successful completion of the following criteria: academic performance; attendance and behaviour. All outstanding absences need to be explained.

Below is some information about upcoming end of Year 10 events:

SCHOOL RELATED MATTERS

Please ensure your child has returned all library books to the library and any other resources borrowed. Prior to the last week of term, all year 10 students will be issued with a Leaver's Form that must be signed by all their teachers to signify there are no outstanding matters related to each subject (for example text books etc) and cleaning out lockers. This form needs to be returned to the Front Office before December 1.

In Term 4, Year 10 students will complete the requirements for the Certificate I in Information Technology and will complete a booklet of the involvement in school activities over the past 4 years which will contribute to their reference from the school. Your support in having these completed in a timely fashion would be most appreciated.

On Friday 1st December Year 10 students will have the opportunity to leave school after the Year 10 Brunch (should be finished by 12 noon). For this to happen all students will need to complete a permission note and parents need to sign to give permission for an early departure. Students must have returned the note in order to be allowed to leave school early. No phone calls will be made on the day.

ACTIVITIES PROGRAM

To celebrate the end of their time at Canberra High School Year 10 students will be participating in end of year activity days. These activity days will allow all Year 10 students to spend time with their peers in a relaxed social setting before they transition into the next phase of their lives.

On Wednesday 29th November we will be enjoying the waterslides at Big Splash Jamison. The cost of the excursion does include entry into the park and access to the waterslides. Students **will need to**

provide their own lunch on this day. There are canteen facilities available for students to purchase lunch and snacks.

On Thursday 30th November we will be heading, via ACTION bus charter, to Weston Park for activities and BBQ lunch in a relaxed setting. **This day will be fully catered and students will not need to bring their own lunch on this day.**

The details of the excursion are:

Dates:	29 th November & 30 th November (Wednesday and Thursday)
Venues:	Big Splash Jamison (Wednesday) Weston Park (Thursday)
Times:	Both days will be normal school times 8:40am – 2:50pm
Transport:	Walking to Jamison (Wednesday) ACTION Bus charter (Thursday)
Cost:	\$25 (to be paid to front office by Friday 24 th November)

The accompanying staff member/s will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should inform children of the risk to themselves, to others and property, of impulsive, wilful or disobedient behaviour. All students attending will be expected to give their full commitment to ensuring that the excursion is enjoyable, safe and successful for everyone concerned. We expect that the students behave responsibly at all times, and that ***any misconduct will be treated seriously and may require offending students to be sent home at the cost to the parents / carers.***

FORMAL

As you are already aware the Year 10 class of 2017 will be celebrating the end of their time at Canberra High with a formal on **Friday 1st December**.

The formal will be held at the Abbey Function Centre, Nicholls commencing at 7pm, with arrivals from 6pm. The arrival space at the venue is limited so we would encourage students to focus more on spending time with their peers as opposed to spending significant amounts of money on vehicles for their arrival. The Abbey has requested we instruct parents and students to arrive from the Service Station end. This will ensure the vast majority of traffic is heading in the same direction whilst also meaning your child will not have to cross the road after exiting the vehicle.

The cost of the formal will be \$145 and this will include a three course meal and non-alcoholic drinks on the evening, digital copies of photographs taken by a professional photographer and a copy of the 2017 Year 10 Yearbook. Your child will also need to inform Mr Miles in the Maths Staffroom of any dietary requirements they have for the formal by Friday 24th November.

Students are expected to remain in the venue all evening and be picked up after the formal concludes at 10.00pm. Any proposed alteration with this arrangement must be discussed with Phil Beecher prior to the formal.

Please be aware that the Year 10 formal is a privilege that teachers organise to celebrate an end to four years at high school. Students, who do not comply with the school rules, do not maintain satisfactory behaviour and school uniform may not be invited to attend. This will be at the discretion of the Principal.

PAYMENT

A deposit of \$50 can be made at the front office and will be required by Friday 3rd November (Week 4) and the final balance paid by Friday 24th November (Week 7). If you would like to discuss any financial concerns please contact Robyn Tilley or Phil Beecher on 61420800.

IMPORTANT DETAILS:

Venue: The Abbey Function Centre, Nicholls.

Arrivals From: 6.00pm.

Official Group Photo: 6.45pm.

Formal Function: 7.00pm - 10.00pm.

GRADUATION

The Year 10 Graduation will be held on Wednesday 6th December commencing at 7.00 pm. **Students need to meet in the AB at 6.30pm.** Please take note this is a formal occasion and **students are expected to be in full school uniform.** Students who are not in uniform will not be involved in the ceremony and will be able to collect their folder the next day from the front office.

If you have any further questions about any of the above please feel free to contact Geoff Miles or KJ Shaw on 61420800 or via email at geoff.miles@ed.act.edu.au or kathryn.shaw@ed.act.edu.au .

Yours sincerely

Geoff Miles and KJ Shaw
Year 10 Co-ordinators

FORMAL PERMISSION NOTE

Please return this page, completed with appropriate signatures, to your child's ACE teacher by **Friday 24 November (Week 7)**.

The accompanying staff member/s will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should inform children of the risk to themselves, to others and property, of impulsive, wilful or disobedient behaviour. All students attending will be expected to give their full commitment to ensuring that the excursion is enjoyable, safe and successful for everyone concerned. We expect that the students behave responsibly at all times, and that **any misconduct will be treated seriously and may require offending students to be sent home at the cost to the parents / carers.**

I give permission for my child

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to attend the Year 10 Formal at the Abbey Function Centre on **Friday 1st December.**

I acknowledge that my child will be picked by us at the conclusion of the event (10.00pm).

I have read the attached information regarding this excursion and understand what it contains.

Full name of Parent/Carer (please print)

.....

Contact telephone : Mobile:

Signature of Parent/Guardian **Date:**

PERMISSION NOTE and MEDICAL INFORMATION

Please return this sheet, filled out with appropriate signatures and money to the front office **by Friday 24th November 2017 (Week 7)**

I give permission for my child
to participate in the Year 10 Activity Days on **Wednesday 29th November**
& Thursday 30th November 2017 at Big Splash & Weston Park.

I have read the attached information regarding this excursion and understand what it contains.

Full name of Parent/Carer (please print)
.....

Contact telephone Nos – Business hours: Mobile:

Signature of Parent/Guardian **Date**
.....

Medical (or dietary) concerns the teacher needs to be aware of for the day:
.....
.....

If your child suffers any of the following an emergency treatment plan must be provided. Proforma plans are available from the school (NB. Without an emergency treatment plan the school can only provide first aid treatment):

- | | | | | |
|--------------------------------------|-----------------------------------------|--------------------------------------------|------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> allergies | <input type="checkbox"/> blood pressure | <input type="checkbox"/> epilepsy | <input type="checkbox"/> hay fever | <input type="checkbox"/> nose bleeds |
| <input type="checkbox"/> asthma | <input type="checkbox"/> diabetes | <input type="checkbox"/> fainting | <input type="checkbox"/> headaches | <input type="checkbox"/> reaction to drugs |
| <input type="checkbox"/> bed wetting | <input type="checkbox"/> eczema | <input type="checkbox"/> fits or blackouts | <input type="checkbox"/> heart condition | <input type="checkbox"/> sight/hearing problems |

Consent to medical attention. In the case of an emergency, I authorise the school, where it is impracticable to communicate with me, to arrange for the student to receive such medical or surgical treatment as may be deemed necessary. I also undertake to pay costs which may be incurred for medical attention, ambulance transport and drugs while the student is on the camp/excursion/outdoor adventure activity.

Signed:

Parent/Carer:

Date:

I (student name)..... have read and understood expectations of behaviour and agree to represent the school, my peers and self in a respectful manner.

Full name of student (please print):

Signature of Student : **Date** :

FEE CODE: **FORMAL**

EXCURSION TITLE: **Formal 2017**

FEE CODE: **10ACTIVITIES**

EXCURSION TITLE: **Yr10 EOY Activities**

PAYMENT OPTIONS

1. Payment in person at school Front Office-between 8:15am & 2:30pm Mon-Fri

EFTPOS facilities are available. Cheques made payable to Canberra High School

2.Direct Deposit: Bank: Westpac
BSB: 032777 Acc. No. 001113
Acc. Name: Canberra High School

3.Canberra High School Website: www.canberrahs.act.edu.au
(QUICKWEB)

4.Phone Payments – Credit cards Phone: 6142 0800 or 6142 0807

Please debit my Mastercard Visa

Card Number: - - -

Card Expiry Date: _____ Name on card: _____

Parent/Carer: _____ Student Name: _____

Total Amount Paid: \$ _____ **Formal** }
Total Amount Paid: \$ _____ **Yr10 Activities** } Please circle

Cardholders Signature: _____

Contact Phone number of Cardholder: _____

NB: For direct deposits please ensure you specify the student name and excursion name as a reference

Refund Policy: If a student and/or parent has made a financial commitment to an excursion and if the student is unable to attend for any reason (except in the case of sudden illness), the student and/or parent is entitled to a refund of money paid minus any non-refundable financial outlay that the school has made on behalf of that student. The school will endeavour to find a replacement for that student, in which case, all money will be refunded. The usual appeal provisions apply.