**Year 10**

**Term 4 Events 2023**

Dear Year 10 Families,

The end of the school year is quickly approaching and there are many things that will be happening over term 4. Firstly, as reminder students are **expected to be at school until Friday 1st of December** to meet attendance requirements for the ACT Year 10 Certificate. Classes will still be operating, and students are expected to be in classes as per their timetable. A reminder that the awarding of a Year 10 Certificate is based on successful completion of the following criteria: academic performance, attendance, and behaviour. All outstanding absences need to be explained.

In this pack you will find information about the following **End of Year 10 Events:**

1. Activity Days
2. Year 10 Farewell Assembly/Brunch
3. Year 10 Formal
4. Year 10 Graduation
5. Permission Notes (at the end of information letter)

Please make sure you read all of this carefully and fill out all the permission slips at the end of the note. We have a lot of information here and several pages to complete. We will have very limited capacity in the last few weeks of school to chase notes or ring home to get permission for any activity.

**ACTIVITY DAYS**

To celebrate the end of their time at Canberra High School, Year 10 students will be participating in end of year activity days. These activity days will allow all Year 10 students to spend time with their peers in a relaxed social setting before they transition into the next phase of their education.

On **Wednesday 29th November** we will meet at school, attend ACE, and then walk from school to Big Splash Jamison to enjoy the day at the waterslides park. The cost of the excursion does include entry into the park and access to the waterslides. Students **will need to provide their own lunch on this day**. The canteen facilities will be available on the day.

On **Thursday 30th November** there will be graduation practise in the morning followed by an assembly in the hall where the rest of the school will farewell Year 10. There will be no parents/carers or guests at this assembly. After the assembly, Year 10 students will have a catered brunch where they will have the opportunity to socialise with their peers and teachers. After the Farewell Assembly and Brunch, students will have the option to stay at school where we will have a movie and snacks afternoon. If students are signing out to prepare for the formal that evening, the slip below will need to be filled in and returned. **There will be no phone calls to parents on the day, and if this note isn’t returned your child will need to stay at school.**

**LEAVE AFTER**

**FAREWELL BRUNCH**

***If your child will be on leave after the Farewell Brunch on Thursday 30th November, please fill out the relevant section of the permission note and return to your child’s ACE teacher by 23/11/23***

**Friday December 1st** is officially the last day of school for Year 10, and if they are absent, they need written permission. As it is a school day, we are offering the opportunity to have a relaxing day in the park after their formal. Students will need to meet at the hall for ACE and will then walk with their ACE teachers and Year Coordinators to John Knight Park, where we will have some sports equipment for the morning. Students can either bring their own picnic or will be given a short unsupervised break to go and buy lunch in one of the cafes along the lake or at the Woolworths Metro. They will then return to the park where we will have a picnic lunch together. After lunch we will have some other outdoor activities until 2pm when students will be dismissed from the park. Complete the Activity Permission Note to indicate your child’s attendance.

**Excursion Details**

**Dates:** Wednesday 29th November, Thursday 30th November &

Friday 1st December

**Venues:** ***Big Splash Jamison*** – 29/11 $20

***Post Brunch*** ***School Movie and Snacks*** – 30/11 No Cost – students bring snacks

***John Knight Park Sports and Lunch*** – 1/12 No cost

**Times:** School days will start at 8:40 in the hall

**Transport:** Walking to ***Big Splash Jamison*** (Wednesday) *Students will be*

*dismissed from Big Splash to catch their normal school busses at 2.45pm*

At School for ***Movies and Snacks*** (Thursday)

Walk to ***John Knight Park*** for picnic and dismissed from there at 2pm (Friday)

**Activity Days Cost:** **$20** (to be paid to front office by Thursday 23rd November, Week 7)

**OTHER SCHOOL RELATED MATTERS**

Please ensure your child has returned all library books and any other resources borrowed. Prior to the last week of term, all year 10 students will be issued with a Leavers Form that must be signed by all their teachers to signify there are no outstanding matters related to each subject (for example textbooks etc). They also need to clean out lockers. This leavers form needs to be signed in appropriate places by teachers and parents/guardians and returned to the Front Office before December 1st.

**FORMAL & GRADUATION**

**KEY INFORMATION**

As you would be aware the Year 10 class of 2023 will be celebrating the end of their time a CHS with a formal at The Arboretum on Thursday 30th November. The cost of the formal will be $175 This will include a three-course meal, soft drinks on the evening, digital copies of photographs taken by a professional photographer and a copy of the 2023 Year 10 Yearbook.

FORMAL ARRIVALS

The formal will be held at the Arboretum with students arriving from 5.30pm. Please be aware of the Arboretum’s policy that there will be no formal arrivals**.**  Students must be dropped to the front door of the Arboretum where they will be met by staff. Parents are not permitted to leave their car and we ask that you follow the instructions of the traffic controllers to ensure minimum congestion at The Arboretum.

FORMAL PICK UP

Students are expected to remain in the venue all evening and will be escorted to the drop off/pick up location. The formal concludes at 10:00pm. You will need to remain in your car at the car park location until your child has contacted you and indicated that they are awaiting pickup. Students will be marked off the roll once a parent/guardian is visible to the student and teacher.

* No student will be able to go home with another parent/carer without prior written permission. This permission form is located at the bottom of the formal permission note.
* All carers/guardians must complete this information even if you are taking your own child home.

***Please be aware that the Year 10 formal is a privilege that teachers organise to celebrate an end to four years at high school. Students who do not consistently follow Canberra High School’s CARES values (i.e. uniform, attendance, punctuality to class, respectful behaviour) may not be invited to attend. This will be at the discretion of the Principal, Samara Chisholm. Payment does not guarantee attendance.***

***The school does not endorse, support, or encourage after formal parties.***

PAYMENT - FORMAL

A deposit of $75 can be made at the front office and will be required by Monday 23rd October (Week 3) and the final balance paid by Thursday 23rd November (Week 7). If you would like to discuss any financial concerns, please contact Ana Pasalic on 6142 0800.

Date**:** Thursday 30th November 2023 Venue: The Arboretum

Arriving: 5.30 – 6:00pm Photos on the Deck: 6:00 – 6:20pm

Formal: 6.20pm – 10.00pm Total cost: $175

**Contact Details:** Deputy Principal - Phone Number: 0468570010

**GRADUATION**

Year 10 Graduation will be Wednesday 6th December at 6.30 pm, at Canberra High School Hall. **Students need to arrive no later than 6.00 pm.**  Please note that students must be in **full** **school uniform** for this event.

If you have any further questions about any of the information in this note, please contact Holly Britton or James Czarny on 6142 0800 or via email: [holly.britton@ed.act.edu.au](mailto:holly.britton@ed.act.edu.au) or [james.czarny@ed.act.edu.au](mailto:james.czarny@ed.act.edu.au).

Yours sincerely,

Holly Britton and James Czarny

Year 10 Co-ordinators

**FRIDGE CHECKLIST**

**I have filled out the following forms:**

|  |  |
| --- | --- |
| **Date** | **Event** |
| Monday 23rd October, Week 3 | 🞏 Formal Deposit Due: $75 |
| Thursday 23rd November, Week 7 | 🞏 Year 10 Activities Days – permission to attend OR indicate that the student is on leave.  Cost: $20 |
| 🞏 Year 10 Farewell Assembly and Brunch – Note for permission to be on leave after brunch. |
| 🞏 Final balance of formal payment due: $100 \*no extensions |
| 🞏 Year 10 Formal Permission |
| 🞏 Year 10 Formal “Who is picking you up from formal?” note |
| Wednesday 29th November | Activities Day: Big Splash Day Out  Students purchase their own food |
| Thursday 30th November | Year 10 Farewell Assembly/Brunch  Movie and Snacks Afternoon – No Cost students bring their own snacks for this (FILL OUT the form if you are leaving at 12:00pm)  Formal: 5:30pm – 10:00pm Arboretum |
| Friday 1st December | John Knight Park Picnic and Activities Day  No Cost |
| Wednesday 6th December | Graduation - 6:00 pm for a 6:30 pm start  Full school uniform |

**YEAR 10 ACTIVITES DAY**

**PERMISSION NOTES**

I give permission for my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in ACE Group \_\_\_\_\_\_\_\_\_\_\_\_\_ to participate in the Year 10 Activity Days on **Wednesday 29th November**, **Thursday 30th November and Friday 1st December 2023** at (please tick which activities they will attend):

* **Wednesday 29/11** - *Big Splash* - $20
* **Thursday 30/11** - *Canberra High School Afternoon Movie and Snacks*
* **Friday 1/12** - John Knight Park Picnic
* ***My child will be on leave (please circle):*** Wed 29th / Thur 30th  / Fri 1st

I understand that students will be walking from school to Big Splash on Wednesday, and John Knight Park on Friday and will be dismissed from these venues at the conclusion of the day.

* *I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for sensible behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.*
* *I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that* circumstances *warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*
* *Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities***.**
* *Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*
* *The school has made every effort to keep cost for this activity at a responsible level. We have an equity fund which can be used to provide financial assistance for students where parents are unable to make the requested contribution.*

Name of Parent/Carer (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

**Medical and Local Excursion notes that were received by the school earlier in the year will cover these excursions**

If your child’s medical conditions have changed since filling the medical form out at the beginning of the year please contact Melinda Harrison (Melinda.Harrison@ed.act.edu.au) for a copy of a new medical form.

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions, and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion in order to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate’s website ([www.det.act.gov.au](http://www.det.act.gov.au)) on the About Us page.

**YEAR 10 EARLY SIGN OUT**

**AFTER FAREWELL ASSEMBLY & BRUNCH**

***Please return this page, completed with appropriate signatures, to the front office by Thursday 23rd November, Week 7.***

I give permission for my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in ACE: \_\_\_\_\_\_\_\_\_

to leave school after the farewell brunch at approximately **12:00pm on Thursday 30th November 2023.**

Full name of Parent/Carer (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact numbers:

Business hours:       After hours: Mobile:

**Signature of Parent/Carer** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

**YEAR 10 FORMAL PERMISSION NOTE**

The accompanying staff member/s will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should inform children of the risk to themselves, to others and property, of impulsive, wilful or disobedient behaviour. All students attending will be expected to give their full commitment to ensuring that the excursion is enjoyable, safe and successful for everyone concerned. We expect that the students behave responsibly at all times, and that ***any misconduct will be treated seriously and may require offending students to be sent home at the cost to the parents / carers.***

**Reminder: Payment and/or note does not guarantee attendance at Formal.**

**PERMISSION TO ATTEND THE FORMAL**

I give permission for my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in ACE \_\_\_\_\_\_\_\_\_\_\_\_

to attend the CHS Year 10 Formal at The Arboretumon **Thursday 30th November 2023.**

I have read the attached information regarding this excursion and understand what it contains.

**Full name of Parent/Carer** (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact numbers

After hours: Mobile:

**Signature of Parent/Carer** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FORMAL PICK-UP PERMISSION**

I give permission for my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in ACE \_\_\_\_\_\_\_\_\_\_

to be picked up from the CHS Year 10 Formal at The Arboretumon **Thursday 30th November 2023**

by (full name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at the conclusion of the event. Relationship to child (must be an adult): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Full name of Parent/Carer** (please print) ....................................................................................

Contact numbers

After hours: Mobile:

**Signature of Parent/ Carer** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**YEAR 10 FORMAL &**

**END OF YEAR ACTIVITIES 2023**

**PAYMENT INFORMATION**

**EXCURSION TITLE**:Formal **Fee Code:** FORMAL23

**EXCURSION TITLE**:  EOY Activity **-** Big Splash **Fee Code:** EOY10

* + **FORMAL Cost: $175**
  + **END OF YEAR ACTIVITY – BIG SPLASH Cost: $20**

**TOTAL COST PAYING: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ACE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Carer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Payment in person** at the front office between 8:15am & 2:30pm Mon-Fri  
   EFTPOS facilities are available. Cheques made payable to Canberra High School
2. **Canberra High School Website** [www.canberrahs.act.edu.au](http://www.canberrahs.act.edu.au/)
3. **Phone Payments –** Credit cards Ph: 6142 0800 or 6142 0807

**CREDIT CARD PAYMENTS CAN ONLY BE MADE OVER THE PHONE AND/OR IN PERSON**

Please do not leave any details on this form

**Refund Policy**: If a student and/or parent has made a financial commitment to an excursion and if the student is unable to attend for any reason (except in the case of sudden illness), the student and/or parent is entitled to a refund of money paid minus any non-refundable financial outlay that the school has made on behalf of that student. The school will endeavour to find a replacement for that student, in which case, all money will be refunded. The usual appeal provisions apply.

**YEAR 10 ACTIVITES DAY**

**PERMISSION NOTES**

**NB: Just in case you are confused – this is what we want!**

I give permission for my child Tom Cruise in ACE Group 10G3 to participate in the Year 10 Activity Days on **Wednesday 29th November**, **Thursday 30th November and Friday 1st December 2023** at (please tick which activities they will attend):

🗹 **Wednesday 29/11** - *Big Splash* - $20

**🞏 Thursday 30/11** - *Canberra High School Afternoon Movie and Snacks*

**🞏** **Friday 1/12** - John Knight Park Picnic

🗹 ***My child will be on leave (please circle):*** Wed 29th / Thur 30th  / Fri 1st

I understand that students will be walking from school to Big Splash on Wednesday, and John Knight Park on Friday and will be dismissed from these venues at the conclusion of the day.